

Faculty and Administration Application

First and Last Name: _____

Position Desired: _____

Position Information

Which subjects are you interested in or qualified to teach? _____

Do you have expertise to teach a Bible class? _____

Are you interested in directing, sponsoring, or coaching any additional activities or sports (circle one)? Yes / No

If yes, please list activities or sports you are interested in: _____

Christian Background

Please provide your written Christian testimony on a separate sheet of paper.

Please carefully read our Statement of Faith and indicate your degree of support by selecting one of the following:

_____ I fully support the Statement of Faith as written without any mental reservations.

_____ I support the Statement of Faith except for the area(s) listed and explained in the following question below. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

_____ I do not support the Statement of Faith as written.

After reading our Statement of Faith, do you strongly hold any doctrines that are not in the statement? Or are there any items you have not yet formed an opinion or conviction? _____

Do you believe the Bible to be the only inspired and infallible Word of God, our final authority in all matters of faith, truth, and conduct (circle one)? Yes / No

Denomination preference: _____ Which local church do you attend? _____

How long have you attended this church? _____ Are you presently in good standing? _____

What church activities are you involved with and to what degree of regularity? _____

What other Christian/church related services have you been involved in since becoming a Christian? _____

To what extent do you believe you should become involved in Sunday and other weekday ministries of High Point Church, or the church you attend?

Describe your routine of personal relationship with God (Bible study, prayer, etc.): _____

Professional Qualifications and Personal Philosophy

Please provide your written personal Christian philosophy of education, and how you would implement it in the classroom. If needed, please attach a separate sheet of paper with your answers to the questions below.

Do you currently hold an ACSI Teaching Certificate (circle one)? Yes / No *If yes, please provide a copy of your certificate.*

Do you currently hold a Wisconsin Teaching License (circle one)? Yes / No *If yes, please provide a copy of your license.*

Have you participated in any of the Christian Philosophy of Education courses (circle one)? Yes / No

If yes, where and when? _____

Have you participated in other courses giving specific training for Christian schools? Please provide details of the courses.

List any conferences or seminars that you have recently attended or led: _____

Why do you want to teach in a Christian school? _____

What are the main characteristics that distinguish a Christian school from a public school? _____

What do you consider to be the proper classroom atmosphere for learning? _____

What is your philosophy of discipline? _____

What do you believe about the origin of the Earth and mankind? _____

Personal Convictions and Current Issues

We live in a pluralistic society with many conflicting beliefs and values. As a teacher you may be asked specific questions about controversial issues by your students. As a teacher you would be a Christian role model for our students, and your answers will come from what HPCS believes and your personal convictions. Therefore, we desire to understand your views on certain issues in our world. Please attach a separate sheet of paper with your written personal convictions as a Christian towards the following:

- Alcoholic beverages (wine, beer, hard liquor, etc.)
- Tobacco products and vaporizers
- Marijuana and other non-prescription drugs
- Entertainment (movies, music, video games, etc.)
- Premarital sex
- Divorce and remarriage
- Abortion
- Homosexuality
- Sexual activity outside of Christian marriage
- Personal debt
- Gossip
- Lying

Additionally, Christian schools frequently enroll students from more than one denomination. How would you handle a child's question if you knew that it was theologically controversial, and the family's church held a different viewpoint than your own? _____

Employment History

Along with your resume, please provide the additional employment history information for the last seven (7) years. If needed, an additional sheet of paper can be attached.

Company: _____

Supervisor's Name: _____ Supervisor's Phone Number: _____

Supervisor's Email: _____ Ok to contact (circle one)? Yes / No

Reason for Leaving: _____

Company: _____

Supervisor's Name: _____ Supervisor's Phone Number: _____

Supervisor's Email: _____ Ok to contact (circle one)? Yes / No

Reason for Leaving: _____

Company: _____

Supervisor's Name: _____ Supervisor's Phone Number: _____

Supervisor's Email: _____ Ok to contact (circle one)? Yes / No

Reason for Leaving: _____

References

Please give three professional references and three spiritual references. Spiritual references should be qualified to speak of your spiritual experience and Christian walk.

Professional References:

1 Full Name (*first & last*): _____ Position: _____

Phone Number: _____ Email: _____

2 Full Name (*first & last*): _____ Position: _____

Phone Number: _____ Email: _____

3 Full Name (*first & last*): _____ Position: _____

Phone Number: _____ Email: _____

Spiritual References:

1 Full Name (*first & last*): _____ Relationship: _____

Phone Number: _____ Email: _____

2 Full Name (*first & last*): _____ Relationship: _____

Phone Number: _____ Email: _____

3 Full Name (*first & last*): _____ Relationship: _____

Phone Number: _____ Email: _____

Additional Questions

Have you ever worked under a different name for any of the employers you have listed? If yes, what are the other names? _____

After reading the job description and essential functions for this position, is there any reason why you might not be able to perform the essential duties and fulfill the essential responsibilities of the position for which you are applying? If yes, please explain.

Are you able to provide documentation that you are legally eligible to work in the USA (circle one)? Yes / No

Applicant's Certification and Agreement

By signing below:

I understand that High Point Church (HPC)/High Point Christian School (HPCS) is organized for religious purposes and is substantially controlled and supported by a religious body. Consequently, HPC/HPCS has an exemption from the prohibitions contained in the Title VII of the Civil Rights Act of 1964 concerning religious discrimination in employment for all positions of employment at HPC/HPCS.

I hereby certify that the information in this application is true and complete to the best of my knowledge. I understand that falsification of any statements or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize HPCS to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize HPCS to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and any former employers to disclose to HPCS any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release to HPCS my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

I understand that I may be required to submit a fingerprint check by the FBI and possibly other federal and state agencies, as I will be working around children. I also authorize HPCS to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from HPCS is conditioned upon the receipt of background information, including criminal background information. HPCS may refuse employment or terminate conditional employment if HPCS deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment, and that no employment contract is being offered at this time. By signing below, I certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date